

# **HAVERING HEALTHWATCH LIMITED**

Company number 08416383

## **MINUTES**

of a meeting of a special Members' Meeting  
27 January 2022 (10:00-10:25)  
At Havering Indoor Bowls Club

### **Present:**

#### **Directors:**

**Anne-Marie Dean, Chairman**  
**Ian Buckmaster, Company Secretary**

**Bev Markham, Community Support Officer**  
**Carole Howard, Office Administrator**

**Members: Carol Dennis, Jenny Gregory, Dawn Ladbrook, Robyna Levitt, Emma Lexton, Di Old, Val Perry, Vivien Saxby and Jenny Smith**

**An apology was received for the absence of Mary Bell and Dildar Khan**

All resolutions were passed unanimously

### **447 APPOINTMENT OF NON-EXECUTIVE DIRECTORS**

Members were advised that the Directors and the Governance Board had considered the applications for appointment to the vacant position of Non-Executive Director and had interviewed both candidates.

The Directors had recommended, and the Board had concurred, that both candidates had different but complementary backgrounds, experiences and skills that were relevant to the current priorities and the way that the Company's work needed to develop over the next few years. The candidates had both provided satisfactory references and clear conflict of interest declarations.

Members were therefore invited to endorse the proposal that both candidates be appointed to fill the vacancy, with effect from Tuesday 1 February. Each appointment would be temporary, pending receipt of the confirmations required as below. Once both confirmations had been received, the current Directors would formally confirm the substantive appointments, effective from 1 February. The new Directors' pay entitlements would accrue from that date.

**Members agreed the proposals and it was RESOLVED:**

- 1. That the admission to Company membership and the appointments as Directors of the Company of Paul Rose and Ronald Wright be endorsed.**

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- 2. That those appointments be made with effect from 1 February 2022, subject to the receipt of confirmations that each person:**
  - a. Has a satisfactory DBS check**
  - b. Has been accepted by Companies House as suitable for appointment as a Director**
  - c. Has completed Enter & View, Safeguarding, Mental Capacity and other relevant training**
- 3. That the current Directors be authorised to confirm each appointment on receipt of the confirmations referred to in (2) above**
- 4. That the appointees' entitlement to pay accrue from 1 February 2022.**

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**Chairman**