

MINUTES

of a meeting of a Members' Meeting
9 December 2021 (11:00-11:45)
By video conference

Present:

Directors:

Anne-Marie Dean, Chairman
Ian Buckmaster, Company Secretary

Bev Markham, Community Support Officer
Carole Howard, Office Administrator

Members: Mary Bell, Carol Dennis, Jenny Gregory, Robyna Levitt, Emma Lexton, Di Old, Vivien Saxby and Jenny Smith

An apology were received for the absence of Val Perry

All resolutions were passed unanimously

440 MINUTES OF LAST MEETING

The minutes of meeting of the Board held on 28 September 2021 were confirmed as a correct record and the Chairman signed them.

Arising from the minutes:

Min.438(b)/2 – Appointment of Vice-Chairman – it was agreed that this proposal should not be proceeded with for the present

Min.439 – It was noted that in, recent discussion, the Executive Director of Healthwatch Hackney had clarified their view of the issues raised in relation to LAS ambulance hubs. The next steps were awaited.

441 DECLARATIONS OF INTEREST

There were no declarations of interest in business before the meeting.

442 CHAIRMAN'S REPORT

The Chairman's report is appended to these minutes.

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443 FINANCE REPORT

The Company Secretary submitted the Finance Report for November. There were no matters to which attention needed to be drawn.

Average monthly expenditure to date was £9,569, which remained below previous years', but was building up. Some income that had been anticipated earlier in the year had not so far materialised and might not do so as the project it was funding had been curtailed.

Current reserves were £5,703.07, and uncommitted current funds were £832.14.

444 FORTHCOMING ACTIVITY

It was noted that the Executive Director had applied to undertake contract work for Healthwatch England on Healthwatch governance arrangements and had been invited to assist HW Surrey with a similar project.

445 CONFIDENTIAL BUSINESS

The Board resolved to consider the following item as confidential business.

446 REVIEW OF MEMBERSHIP REGISTER

The Board reviewed the Membership Register. It was noted that a number of members had failed to participate in Healthwatch activity for some months and had not responded to enquiries as to whether they wished to continue as members.

The Board **AGREED:**

- 1 That the individuals named in the appendix to these minutes (confidential and not available to the public) be deemed to have resigned as members and therefore removed from the Register of Members and (where applicable) their authorisation to participate in Enter & View visits be rescinded.**
- 2 That the Company Secretary be authorised to make the necessary adjustments.**

Chairman