

This report covers the period 1-31 July 2022	Current Year (2022/23)			Previous years								
	Actual		Forecast to year end	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date										
£	£	£	£	£	£	£	£	£	£	£	£	
Cash at bank brought forward:	7,176	8,316	8,316									
Reserves	0	0	0									
LBH funding:	29,340	58,680	117,359									
Interest:	0	0	0									
Corporation Tax refund:	0	0	0									
Corporation Tax refund - interest:	0	0	0									
Other income:	0	0	979									
Total cash balance:	36,516	66,995	126,654	131,353	132,139	131,290	128,202	124,150	125,117	125,923	138,663	126,544
Expenditure:												
<i>Costs of management:</i>	10,321	36,958										
<i>Payroll</i>												
Fees and salaries	7,067	26,840	83,926	80,924	81,934	80,288	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution	31	92	398	367	382	367	245	184	0	0	1,675	2,680
Payroll administration	146	1,156	2,183	1,475	2,193	1,973	2,024	2,508	1,368	1,971	2,440	1,829
<i>Administration</i>												
Mileage	0	207	1,000	830	69	1,754	745	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence	78	338	1,000	1,003	380	1,324	1,646	1,648	1,861	1,750	945	1,614
Rent	1,512	6,030	18,306	17,826	17,280	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)	0	0	0	0	0	0	0	0	0	0	5	1,460
Audit & accountancy advice	1,084	334	1,001	1,001	1,408	1,408	1,408	1,368	1,310	1,284	1,284	2,184
Bank charges	9	26	102	93	59	71	28	Not shown	Not shown	Not shown	Not shown	Not shown
Business insurance	91	383	1,188	1,114	1,086	1,057	537	486	371	360	360	330
IT equipment/services (incl. photocopier rental)	0	296	1,500	3,927	1,651	1,545	878	1,168	2,815	971	2,631	2,610
Mobile telephone Services	13	38	75	126	79	91	107	135	177	291	599	473
Office expenses	51	360	2,000	1,327	1,724	2,723	1,682	1,887	2,038	2,318	1,919	3,187
Office telephone services	24	77	307	307	310	203	222	204	210	211	332	321
Website & email	78	342	1,500	1,038	1,422	830	738	474	757	882	685	415

Continued...		Current Year (2022/23)			Previous years								
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		This month	Year to date		2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	
		£	£	£	£	£	£	£	£	£	£	£	
Costs of management (cont'd):													
Taxation and regulation													
	Employer's NICs	137	336	6,123	6,195	4,982	6,254	6,038	6,192	6,582	5,877	7,135	5,949
	Corporation Tax	0	0	0	0	0	0	0	0	1,072	0	1,861	0
	Statutory fees	0	0	13	28	13	13	38	13	13	13	13	13
	Cost of Data Protection	0	105	140	140	135	120	839	2,790	35	35	Not shown	Not shown
	Costs of volunteering:	0	84										
Out of pocket expenses													
	Mileage	0	0	0	0	0	0	0	0	53	212	337	207
	Travel (excl mileage) and subsistence	0	0	500	310	265	314	148	298	411	598	582	547
	Office expenses	0	84	84	34	0	0	0	0	0	5	57	55
Publicity													
	Advertising	0	0	0	0	0	0	0	20	0	0	0	1,045
	Printing – leaflets etc.	0	0	0	0	0	0	0	0	0	0	0	431
Recruitment													
	DBS checking	0	0	150	23	12	35	288	48	96	167	221	632
	ID cards	0	0	100	40	0	0	247	0	85	30	92	312
	Printing – forms etc.	0	0	0	0	0	0	0	0	0	0	350	152
Support													
	Equipment & Supplies	0	0	186	186	216	391	156	204	204	288	742	1,094
	IT equipment	0	0	0	0	0	0	60	0	0	0	0	549
	Mobile phones	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	600	990	436
	Costs of training & development:	0	531										
	Mileage	0	0	0	0	0	0	0	0	0	0	0	29
	Travel (excl mileage) and subsistence	0	0	0	0	0	0	0	0	0	175	89	651
	Accommodation	0	531	550	1,553	0	522	1,007	1,028	984	0	254	300
	Office expenses	0	0	0	0	0	0	0	0	0	0	Not shown	Not shown
	Publications	0	0	0	0	0	40	0	0	0	0	0	420
	Trainers' fees	0	0	0	0	0	0	0	0	0	0	0	463
	Training courses	0	0	250	50	50	50	154	395	314	545	185	39

Continued...	Current Year (2022/23)			Previous years								
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£	£	£	£	£	£	£	£	£	£	£	£	
<i>Costs of public consultation and events:</i>	<u>17</u>	<u>67</u>										
Mileage	0	0	0	0	0	0	0	0	0	0	0	39
Travel and subsistence	0	0	0	0	0	889	0	7	0	112	57	825
Accommodation	0	0	1,000	0	0	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	0	0	0	0	0	0	0	691
IT software	17	67	211	547	551	0	0	0	0	0	0	299
Office expenses	0	0	0	0	-50	239	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	0	0	918	402	0	396	1,589	710	1,030
Commissioned support	0	0	0	0	0	505	384	250	268	0	0	150
TOTAL EXPENDITURE				<u>120,464</u>	<u>117,550</u>	<u>122,923</u>	<u>119,137</u>	<u>122,386</u>	<u>124,437</u>	<u>119,349</u>	<u>137,619</u>	<u>117,616</u>
Transferred to reserves at year end		0		-565	960	1,720	Not shown	Not shown	Not shown	Not shown	Not shown	Not shown
Payments due from 2021/22	0											
This month:	<u>10,338</u>											
Overall expenditure this year to date:		<u>37,640</u>										
Forecast for full year:			<u>123,793</u>									
Balance carried forward:	<u>26,178</u>											
Average monthly expenditure:		9,410		<u>9,266</u>	9,876	10,244	9,928	10,199	10,370	9,946	11,468	9,801

Paid in advance for the following items: **£1,550 as at 31/7/22**
 DBS check credits (This amount varies from day to day)
 ID card credits
 Rent deposit
 Office key fobs deposit
 Postage credit