

This report covers the period 1-31 March 2022 <i>Subject to audit</i>	Current Year (2021/22)			Previous years							
	Actual		Forecast to year end	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date									
	£	£	£	£	£	£	£	£	£	£	£
Cash at bank brought forward:	19,080	11,454	11,454	11,927							
Reserves	0	0	0	1,720							
LBH funding:	0	117,359	117,359	117,359							
Interest:	0	1	1	8							
Corporation Tax refund:	0	0	0	0							
Corporation Tax refund - interest:	0	0	0	0							
Other income:	0	2,540	2,540	1,125							
Total cash balance:	19,080	131,353	131,354	132,139	131,290	128,202	124,150	125,117	125,923	138,663	126,544
Expenditure:											
		<i>Costs of management:</i>									
<i>Payroll</i>	10,688	114,544									
Fees and salaries	7,034	79,680	80,924	81,934	80,288	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution	31	337	367	382	367	245	184	0	0	1,675	2,680
Payroll administration	146	1,475	1,475	2,193	1,973	2,024	2,508	1,368	1,971	2,440	1,829
<i>Administration</i>											
Mileage	69	830	1,000	69	1,754	745	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence	312	1,003	1,003	380	1,324	1,646	1,648	1,861	1,750	945	1,614
Rent	1,530	17,736	17,826	17,280	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)	0	0	0	0		0	0	0	0	5	1,460
Audit & accountancy advice	0	0	1,001	1,408	1,408	1,408	1,368	1,310	1,284	1,284	2,184
Bank charges	9	85	93	59	71	28	Not shown	Not shown	Not shown	Not shown	Not shown
Business insurance	111	1,114	1,114	1,086	1,057	537	486	371	360	360	330
IT equipment/services (incl. photocopier rental)	312	3,927	3,927	1,651	1,545	878	1,168	2,815	971	2,631	2,610
Mobile telephone Services	12	114	126	79	91	107	135	177	291	599	473
Office expenses	309	1,308	2,000	1,724	2,723	1,682	1,887	2,038	2,318	1,919	3,187
Office telephone services	23	283	307	310	203	222	204	210	211	332	321
Website & email	78	1,002	1,500	1,422	830	738	474	757	882	685	415

			Previous years								
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Actual		Forecast to									
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£	£	£	£	£	£	£	£	£	£	£	
<i>Continued...</i>											
Costs of management (cont'd):											
Taxation and regulation											
Employer's NICs	712	5,482	6,194	4,982	6,254	6,038	6,192	6,582	5,877	7,135	5,949
Corporation Tax	0	0	0	0	0	0	0	1,072	0	1,861	0
Statutory fees	0	28	28	13	13	38	13	13	13	13	13
Cost of Data Protection	0	140	140	135	120	839	2,790	35	35	Not shown	Not shown
Costs of volunteering:											
	0	593									
Out of pocket expenses											
Mileage	0	0	0	0	0	0	0	53	212	337	207
Travel (excl mileage) and subsistence	0	310	310	265	314	148	298	411	598	582	547
Office expenses	0	34	34	0	0	0	0	0	5	57	55
Publicity											
Advertising	0	0	0	0	0	0	20	0	0	0	1,045
Printing – leaflets etc.	0	0	0	0	0	0	0	0	0	0	431
Recruitment											
DBS checking	0	23	150	12	35	288	48	96	167	221	632
ID cards	0	40	100	0	0	247	0	85	30	92	312
Printing – forms etc.	0	0	0	0	0	0	0	0	0	350	152
Support											
Equipment & Supplies	0	186	186	216	391	156	204	204	288	742	1,094
IT equipment	0	0	0	0	0	60	0	0	0	0	549
Mobile phones	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	600	990	436
Costs of training & development:											
	60	1,553									
Mileage	0	0	0	0	0	0	0	0	0	0	29
Travel (excl mileage) and subsistence	0	0	0	0	0	0	0	0	175	89	651
Accommodation	60	1,553	550	0	522	1,007	1,028	984	0	254	300
Office expenses	0	0	0	0	0	0	0	0	0	Not shown	Not shown
Publications	0	0	0	0	40	0	0	0	0	0	420
Trainers' fees	0	0	0	0	0	0	0	0	0	0	463
Training courses	0	50	250	50	50	154	395	314	545	185	39

Continued...	Current Year (2021/22)			Previous years							
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	This month	Year to date									
	£	£	£	£	£	£	£	£	£	£	£
Costs of public consultation and events:	16	547									
Mileage	0	0	0	0	0	0	0	0	0	0	39
Travel and subsistence	0	0	0	0	889	0	7	0	112	57	825
Accommodation	0	0	1,000	0	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	0	0	0	0	0	0	691
IT software	16	547	547	551	0	0	0	0	0	0	299
Office expenses	0	0	0	-50	239	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	0	918	402	0	396	1,589	710	1,030
Commissioned support	0	0	0	0	505	384	250	268	0	0	150
TOTAL EXPENDITURE				117,550	122,923	119,137	122,386	124,437	119,349	137,619	117,616
Transferred to reserves at year end		0		960	1,720	Not shown	Not shown	Not shown	Not shown	Not shown	Not shown
This month:	10,764										
Overall expenditure this year to date:		117,287									
Forecast for full year:			122,152								
Balance carried forward:	8,316										
Average monthly expenditure:		9,774		9,876	10,244	9,928	10,199	10,370	9,946	11,468	9,801

Paid in advance for the following items: **£1,570 as at 31/3/22**
 DBS check credits (This amount varies from day to day)
 ID card credits
 Rent deposit
 Office key fobs deposit
 Postage credit