

HAVERING HEALTHWATCH C.I.C.
Company Number: 08416383

MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON 29 JUNE 2021
At Havering Indoor Bowls Club, Hornchurch
(12:20pm-12:55pm)

PRESENT:

Anne-Marie Dean (Chairman and Executive Director) (in the Chair), Ian Buckmaster (Executive Director and Company Secretary), Bev Markham (Community Support Officer) (attending by video link), Carole Howard (Office Administrator), Mary Bell, Carol Dennis, Jenny Gregory, Dildar Khan, Dawn Ladbrook, Robyna Levitt, Emma Lexton, Di Old, Val Perry, Vivien Saxby and Jenny Smith

Apologies were received for the absence of: Helena Cowin and Ashley Doctors

1 WELCOME

The Chairman welcomed all present.

2 MINUTES

The minutes of the AGM held on 30 June 2020 were approved as a correct record.

The Chairman then signed the minutes.

3 ANNUAL ACCOUNTS

It was noted that the audited accounts had yet to be reconciled with the Company's records and accordingly **AGREED** to defer consideration of them, and of the re-appointment of auditors, to an Extraordinary General Meeting of the Company to be held on 21 October, as part of an Awayday to be held that day.

4 ELECTION OF GOVERNANCE COMMITTEE

Members noted that Jenny Gregory, Dawn Ladbrook, Di Old and Val Perry had been elected unopposed as members of the Governance Committee, and that the Committee had co-opted Carol Dennis, to complete the membership of the Committee

5 ANNUAL REPORT

The draft Annual Report of Healthwatch Havering for 2020/21, prepared in accordance with *The Matters to be Addressed in Local Healthwatch Annual Reports Directions, 2013*, was received.

It was noted that the Annual Report had again been prepared in conformity with a template provided by Healthwatch England (HWE) for use by all local Healthwatch organisations.

There being no objections to the draft Annual Report, it was **APPROVED AND ADOPTED** as the Annual Report for publication in accordance with the Directions.

The Chairman thanked all Directors, Staff and Members for their contributions to the work of Healthwatch Havering during the year.