

This report covers the period 1-31 January 2026				Current Year (2024/25)			Previous years											
				Actual		Forecast to year end												
				This month	Year to date		2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
				£	£	£	£	£	£	£	£	£	£	£	£	£		
Cash at bank brought forward:				54,370														
LBH funding:				0	117,359													
Interest:				0	150													
Corporation Tax refund:				875	875													
Corporation Tax refund - interest:				32	32													
Other income:				0	5,000													
Total cash balance:				55,277	123,417	123,417	126,514	123,149	147,401	131,353	132,139	131,290	128,202	124,150	125,117	125,923	138,663	126,544
Expenditure:																		
Costs of management:				8,294	83,065													
Payroll																		
Fees and salaries				5,010	55,845	70,800	88,038	87,882	88,898	80,924	81,934	80,288	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution				46	375	513	420	367	367	367	382	367	245	184	0	0	1,675	2,680
Payroll administration				172	1,731	2,100	2,354	2,468	2,245	1,475	2,193	1,973	2,024	2,508	1,368	1,971	2,440	1,829
Administration																		
Mileage				539	1,151	1,000	2,006	1,067	1,498	830	69	1,754	745	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence				93	415	500	1,632	1,650	1,481	1,003	380	1,324	1,646	1,648	1,861	1,750	945	1,614
Rent				1,860	17,160	21,000	19,230	19,170	18,492	17,826	17,280	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)				0	0	0	0	0	0	0	0	0	0	0	0	0	5	1,460
Audit & accountancy advice				95	954	1,150	1,112	1,064	1,001	1,001	1,408	1,408	1,368	1,310	1,284	1,284	1,284	2,184
Bank charges				9	77	100	94	94	102	93	59	71	28	Not shown	Not shown	Not shown	Not shown	Not shown
Business insurance				104	1,050	1,260	1,298	1,265	1,208	1,114	1,086	1,057	537	486	371	360	360	330
Commissioned Support (Management)				0	540	540	0	0	0	0	0	0	0	0	0	0	0	0
IT equipment/services (incl. photocopier rental)				105	105	280	1,285	954	1,703	3,927	1,651	1,545	878	1,168	2,815	971	2,631	2,610
Mobile telephone Services				32	315	380	376	144	151	126	79	91	107	135	177	291	599	473
Office expenses				25	1,661	1,800	1,500	1,436	1,540	1,327	1,724	2,723	1,682	1,887	2,038	2,318	1,919	3,187
Office telephone services				25	212	300	257	256	305	307	310	203	222	204	210	211	332	321
Website & email				180	1,197	1,500	1,179	2,013	1,072	1,038	1,422	830	738	474	757	882	685	415

Continued...	Current Year (2024/25)			Previous years											
	Actual		Forecast to year end	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date													
	£	£	£			£	£	£	£	£	£	£	£	£	£
Costs of management (cont'd):															
Taxation and regulation															
Employer's NICs	<i>Not payable</i>	<i>Not payable</i>	0	1,887	6,624	6,946	6,195	4,982	6,254	6,038	6,192	6,582	5,877	7,135	5,949
Corporation Tax	0	0	0	876	0	0	0	0	0	0	0	1,072	0	1,861	0
Statutory fees	0	0	50	34	13	13	28	13	13	38	13	13	13	13	13
Cost of Data Protection	0	278	320	157	145	140	140	135	120	839	2,790	35	35	Not shown	Not shown
Costs of volunteering:	0	498			477										
Out of pocket expenses															
Mileage	0	0	0	0	0	0	0	0	0	0	0	53	212	337	207
Travel (excl mileage) and subsistence	0	462	500	357	205	553	310	265	314	148	298	411	598	582	547
Office expenses	0	0	0	0	0	84	34	0	0	0	0	0	5	57	55
Publicity															
Advertising	0	0	0	0	0	0	0	0	0	0	20	0	0	0	1,045
Printing – leaflets etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	431
Recruitment															
DBS checking	0	36	50	54	0	36	23	12	35	288	48	96	167	221	632
ID cards	0	0	10	20	20	0	40	0	0	247	0	85	30	92	312
Printing – forms etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	350	152
Support															
Equipment & Supplies	0	0	0	336	252	228	186	216	391	156	204	204	288	742	1,094
IT equipment	0	0	0	0	0	0	0	0	0	60	0	0	0	0	549
Mobile phones	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	600	990	436
Costs of training & development:	0	1,108													
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	29
Travel (excl mileage) and subsistence	0	23	0	0	0	0	0	0	0	0	0	0	175	89	651
Accommodation	0	784	600	1,618	1,473	1,494	1,553	0	522	1,007	1,028	984	0	254	300
Office expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	Not shown	Not shown
Publications	0	0	0	0	0	0	0	0	40	0	0	0	0	0	420
Trainers' fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	463
Training courses	0	300	360	60	50	50	50	50	50	154	395	314	545	185	39

Continued...	Current Year (2024/25)			Previous years											
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	£	£	£			£	£	£	£	£	£	£	£	£	£
Costs of public consultation and events:	18	181			231										
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	39
Travel and subsistence	0	0	0	0	0	0	0	0	889	0	7	0	112	57	825
Accommodation	0	0	150	108	0	50	0	0	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	0	372	0	0	0	0	0	0	0	0	691
IT software	18	181	250	228	231	215	547	551	0	0	0	0	0	0	299
Office expenses	0	0	0	0	0	0	0	-50	239	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	0	0	588	0	0	918	402	0	396	1,589	710	1,030
Commissioned support	0	0	0	0	500	400	0	0	505	384	250	268	0	0	150
TOTAL EXPENDITURE							120,464	117,550	122,923	119,137	122,386	124,437	119,349	137,619	117,616
Transferred to reserves at year end				1,856	6,406	1,037	-565	960	1,720	Not shown	Not shown	Not shown	Not shown	Not shown	Not shown
Payments due from 2023/24	0	809	809												
This month:	8,312														
Overall expenditure this year to date:		84,851													
Forecast for full year:			106,322												
Balance carried forward:	46,965														
Average monthly expenditure:		8,485		10,543	10,778	10,095	9,266	9,876	10,244	9,928	10,199	10,370	9,946	11,468	9,801

Note:
Expenditure in 2025/26 is significantly below previous years for two reasons:
(1) Tax and Employers' NICs adjustments follow the award of Employment Allowance by HMRC
(2) Reduced salary payments following the death of Carole Howard in August 2025.

Paid in advance for the following items: **£1,514 as at 2/2/26**
(This amount varies from day to day)
DBS check credits
ID card credits
Rent deposit
Office key fobs deposit
Postage credit