

This report covers the period 1-31 May 2025				Current Year (2024/25)			Previous years											
				Actual		Forecast to year end	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
				This month	Year to date													
				£	£	£	£	£	£	£	£	£	£	£	£	£	£	
Cash at bank brought forward:				29,539														
LBH funding:				0	29,340													
Interest:				0	0													
Corporation Tax refund:				0	0													
Corporation Tax refund - interest:				0	0													
Other income:				0	0													
Total cash balance:				29,539	29,340	131,568	126,514	123,149	147,401	131,353	132,139	131,290	128,202	124,150	125,117	125,923	138,663	126,544
Expenditure:																		
Costs of management:				9,751	17,933													
Payroll																		
Fees and salaries				7,377	13,422	90,000	88,038	87,882	88,898	80,924	81,934	80,288	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution				38	38	450	420	367	367	367	382	367	245	184	0	0	1,675	2,680
Payroll administration				172	344	2,500	2,354	2,468	2,245	1,475	2,193	1,973	2,024	2,508	1,368	1,971	2,440	1,829
Administration																		
Mileage				0	0	2,000	2,006	1,067	1,498	830	69	1,754	745	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence				75	137	1,700	1,632	1,650	1,481	1,003	380	1,324	1,646	1,648	1,861	1,750	945	1,614
Rent				1,656	3,168	20,000	19,230	19,170	18,492	17,826	17,280	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)				0	0	0	0	0	0	0	0	0	0	0	0	0	5	1,460
Audit & accountancy advice				95	191	1,150	1,112	1,064	1,001	1,001	1,408	1,408	1,408	1,368	1,310	1,284	1,284	2,184
Bank charges				9	9	100	94	94	102	93	59	71	28	Not shown	Not shown	Not shown	Not shown	Not shown
Business insurance				104	214	1,350	1,298	1,265	1,208	1,114	1,086	1,057	537	486	371	360	360	330
IT equipment/services (incl. photocopier rental)				0	0	1,849	1,285	954	1,703	3,927	1,651	1,545	878	1,168	2,815	971	2,631	2,610
Mobile telephone Services				32	62	375	376	144	151	126	79	91	107	135	177	291	599	473
Office expenses				19	54	1,500	1,500	1,436	1,540	1,327	1,724	2,723	1,682	1,887	2,038	2,318	1,919	3,187
Office telephone services				23	23	300	257	256	305	307	310	203	222	204	210	211	332	321
Website & email				125	249	2,000	1,179	2,013	1,072	1,038	1,422	830	738	474	757	882	685	415

Continued...	Current Year (2024/25)			Previous years											
	Actual		Forecast to year end	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month £	Year to date £													
Costs of management (cont'd):															
Taxation and regulation															
Employer's NICs	<i>Not payable</i>	<i>Not payable</i>	0	1,887	6,624	6,946	6,195	4,982	6,254	6,038	6,192	6,582	5,877	7,135	5,949
Corporation Tax	0	0	0	876	0	0	0	0	0	0	0	1,072	0	1,861	0
Statutory fees	0	23	50	34	13	13	28	13	13	38	13	13	13	13	13
Cost of Data Protection	23	0	150	157	145	140	140	135	120	839	2,790	35	35	Not shown	Not shown
Costs of volunteering:	12	12			477										
Out of pocket expenses															
Mileage	0	0	0	0	0	0	0	0	0	0	0	53	212	337	207
Travel (excl mileage) and subsistence	0	0	360	357	205	553	310	265	314	148	298	411	598	582	547
Office expenses	0	0	0	0	0	84	34	0	0	0	0	0	5	57	55
Publicity															
Advertising	0	0	0	0	0	0	0	0	0	0	20	0	0	0	1,045
Printing – leaflets etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	431
Recruitment															
DBS checking	12	12	150	54	0	36	23	12	35	288	48	96	167	221	632
ID cards	0	0	50	20	20	0	40	0	0	247	0	85	30	92	312
Printing – forms etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	350	152
Support															
Equipment & Supplies	0	0	350	336	252	228	186	216	391	156	204	204	288	742	1,094
IT equipment	0	0	0	0	0	0	0	0	0	60	0	0	0	0	549
Mobile phones	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	<i>Not used</i>	600	990	436
Costs of training & development:	0	0													
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	29
Travel (excl mileage) and subsistence	0	0	0	0	0	0	0	0	0	0	0	0	175	89	651
Accommodation	0	0	1,500	1,618	1,473	1,494	1,553	0	522	1,007	1,028	984	0	254	300
Office expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	Not shown	Not shown
Publications	0	0	0	0	0	0	0	0	40	0	0	0	0	0	420
Trainers' fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	463
Training courses	0	0	250	60	50	50	50	50	50	154	395	314	545	185	39

Continued...	Current Year (2024/25)			Previous years											
	Actual		Forecast to year end	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date													
	£	£	£			£	£	£	£	£	£	£	£	£	£
Costs of public consultation and events:	18	36			231										
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	39
Travel and subsistence	0	0	0	0	0	0	0	0	889	0	7	0	112	57	825
Accommodation	0	0	150	108	0	50	0	0	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	0	372	0	0	0	0	0	0	0	0	691
IT software	18	36	200	228	231	215	547	551	0	0	0	0	0	0	299
Office expenses	0	0	0	0	0	0	0	-50	239	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	0	0	588	0	0	918	402	0	396	1,589	710	1,030
Commissioned support	0	0	0	0	500	400	0	0	505	384	250	268	0	0	150
TOTAL EXPENDITURE							120,464	117,550	122,923	119,137	122,386	124,437	119,349	137,619	117,616
Transferred to reserves at year end				To be added	6,406	1,037	-565	960	1,720	Not shown	Not shown	Not shown	Not shown	Not shown	Not shown
Payments due from 2023/24	0	809	809												
This month:	9,781														
Overall expenditure this year to date:		17,981													
Forecast for full year:			129,293												
Balance carried forward:	19,758														
Average monthly expenditure:		8,991		10,543	10,778	10,095	9,266	9,876	10,244	9,928	10,199	10,370	9,946	11,468	9,801

Paid in advance for the following items: **£1,545 as at 31/5/25**
 DBS check credits (This amount varies from day to day)
 ID card credits
 Rent deposit
 Office key fobs deposit
 Postage credit