

This report covers the period 1-31 May

	Current Year (2020/21)			Previous years						
	Actual		Forecast to year end	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date								
	£	£	£	£	£	£	£	£	£	£
Cash at bank brought forward:	27,889	11,927	11,927							
Reserves	600	1,720	1,720							
LBH grant:	0	29,340	117,359							
Interest:	0	0	1							
Corporation Tax refund:	0	0	0							
Corporation Tax refund - interest:	0	0	0							
Other income:	0	0	1,125							
Total cash balance:	28,489	42,986	132,132	131,290	128,202	124,150	125,117	125,923	138,663	126,544
Expenditure:										
		<i>Costs of management:</i>								
<i>Payroll</i>	9,323	15,670								
Fees and salaries	7,276	12,686	81,741	80,288	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution	31	31	367	367	245	184	0	0	1,675	2,680
Payroll administration	250	-225	1,673	1,973	2,024	2,508	1,368	1,971	2,440	1,829
<i>Administration</i>	0									
Mileage	0	0	800	1,754	745	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence	0	0	800	1,324	1,646	1,648	1,861	1,750	945	1,614
Rent	1,440	2,880	17,280	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)	0	0	0	0	0	0	0	0	5	1,460
Audit & accountancy advice	0	0	1,400	1,408	1,408	1,368	1,310	1,284	1,284	2,184
Bank charges	0	0	72	71	28	Not shown	Not shown	Not shown	Not shown	Not shown
Business insurance	82	163	1,086	1,057	537	486	371	360	360	330
IT equipment/services (incl. photocopier rental)	14	295	1,500	1,545	878	1,168	2,815	971	2,631	2,610
Mobile telephone Services	6	6	75	91	107	135	177	291	599	473
Office expenses	0	0	1,500	2,723	1,682	1,887	2,038	2,318	1,919	3,187
Office telephone services	18	18	216	203	222	204	210	211	332	321
Website & email	108	108	750	830	738	474	757	882	685	415

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Continued...		This month	Year to date								
		£	£	£	£	£	£	£	£	£	£
Costs of management (cont'd):											
Taxation and regulation											
	Employer's NICs	0	-390	4,197	6,254	6,038	6,192	6,582	5,877	7,135	5,949
	Corporation Tax	98	98	1,293	0	0	0	1,072	0	1,861	0
	Statutory fees	0	0	13	13	38	13	13	13	13	13
	Cost of Data Protection	0	0	120	120	839	2,790	35	35	Not shown	Not shown
Costs of volunteering:		0	0								
Out of pocket expenses											
	Mileage	0	0	0	0	0	0	53	212	337	207
	Travel (excl mileage) and subsistence	0	0	0	314	148	298	411	598	582	547
	Office expenses	0	0	0	0	0	0	0	5	57	55
Publicity											
	Advertising	0	0	0	0	0	20	0	0	0	1,045
	Printing – leaflets etc.	0	0	0	0	0	0	0	0	0	431
Recruitment											
	DBS checking	0	0	150	35	288	48	96	167	221	632
	ID cards	0	0	50	0	247	0	85	30	92	312
	Printing – forms etc.	0	0	0	0	0	0	0	0	350	152
Support											
	Equipment & Supplies	0	0	250	391	156	204	204	288	742	1,094
	IT equipment	0	0	0	0	60	0	0	0	0	549
	Mobile phones	Not used	Not used	Not used	Not used	Not used	Not used	Not used	600	990	436

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	This month	Year to date								
£	£	£	£	£	£	£	£	£	£	
Costs of training & development:	<u>0</u>	<u>0</u>								
Mileage	0	0	0	0	0	0	0	0	0	29
Travel (excl mileage) and subsistence	0	0	0	0	0	0	0	175	89	651
Accommodation	0	0	550	522	1,007	1,028	984	0	254	300
Office expenses	0	0	0	0	0	0	0	0	Not shown	Not shown
Publications	0	0	0	40	0	0	0	0	0	420
Trainers' fees	0	0	0	0	0	0	0	0	0	463
Training courses	0	0	250	50	154	395	314	545	185	39
Costs of public consultation and events:	<u>115</u>	<u>-20</u>								
Mileage	0	0	0	0	0	0	0	0	0	39
Travel and subsistence	0	0	0	889	0	7	0	112	57	825
Accommodation	0	0	1,000	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	0	0	0	0	0	691
IT software	0	0	0	0	0	0	0	0	0	299
Office expenses	115	-20	110	239	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	918	402	0	396	1,589	710	1,030
Commissioned support	0	0	0	505	384	250	268	0	0	150

