

This report covers the period 1-31 May

	Current Year (2019/20)			Previous years					
	Actual		Forecast to year end	2018/19 subject to audit	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date							
	£	£	£	£	£	£	£	£	£
Cash at bank brought forward:	30,154	8,376	8,376						
LBH grant:	0	29,340	117,359						
Interest:	0	0	32						
Corporation Tax refund:	0	0	0						
Corporation Tax refund - interest:	0	0	0						
Other income:	0	2,500	2,500						
Total cash balance:	30,154	40,216	128,267	128,202	124,150	125,117	125,923	138,663	126,544
Expenditure:									
		<i>Costs of management:</i>							
Payroll	9,221	15,791							
Fees and salaries	6,551	11,361	79,433	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution	31	31	367	245	184	0	0	1,675	2,680
Payroll administration	121	121	2,145	2,054	2,508	1,368	1,971	2,440	1,829
Administration									
Mileage	81	152	800	800	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence	88	137	800	1,523	1,648	1,861	1,750	945	1,614
Rent	1,440	2,880	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)	0	0	0	0	0	0	0	5	1,460
Audit & accountancy advice	0	0	1,500	1,408	1,368	1,310	1,284	1,284	2,184
Business insurance	82	160	977	537	486	371	360	360	330
IT equipment/services (incl. photocopier rental)	0	80	1,500	1,500	1,168	2,815	971	2,631	2,610
Mobile telephone Services	5	5	60	107	135	177	291	599	473
Office expenses	547	589	1,799	1,710	1,887	2,038	2,318	1,919	3,187
Office telephone services	18	18	189	222	204	210	211	332	321
Website & email	156	156	750	850	474	757	882	685	415

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		Actual		Forecast to year end						
		This month	Year to date		2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
		£	£	£	£	£	£	£	£	£
<i>Continued...</i>										
		<i>Costs of management (cont'd):</i>								
Taxation and regulation										
	Employer's NICs	102	102	5,935	6,038	6,192	6,582	5,877	7,135	5,949
	Corporation Tax	0	0	0	0	0	1,072	0	1,861	0
	Statutory fees	0	0	13	38	13	13	13	13	13
	Cost of Data Protection	0	0	235	839	2,790	35	35	Not shown	Not shown
		<i>Costs of volunteering:</i>								
		0	20							
Out of pocket expenses										
	Mileage	0	0	0	0	0	53	212	337	207
	Travel (excl mileage) and subsistence	0	20	320	148	298	411	598	582	547
	Office expenses	0	0	0	0	0	0	5	57	55
Publicity										
	Advertising	0	0	0	0	20	0	0	0	1,045
	Printing – leaflets etc.	0	0	0	0	0	0	0	0	431
Recruitment										
	DBS checking	0	0	150	288	48	96	167	221	632
	ID cards	0	0	50	247	0	85	30	92	312
	Printing – forms etc.	0	0	0	0	0	0	0	350	152
Support										
	Equipment & Supplies	0	0	170	156	204	204	288	742	1,094
	IT equipment	0	0	0	60	0	0	0	0	549
	Mobile phones	0	0	0	0	0	0	600	990	436

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	This month	Year to date							
	£	£	£	£	£	£	£	£	£
TOTAL EXPENDITURE				<u>120,143</u>	<u>122,386</u>	<u>124,437</u>	<u>119,349</u>	<u>137,619</u>	<u>117,616</u>
This month:	<u>10,247</u>								
Overall expenditure this year to date:		<u>16,838</u>							
Forecast for full year:			116,808						
Brought forward from 2018/19:									
Income	123	421	421						
Expenditure	1,977	5,748	5,748						
Forecast year end position:			<u>6,132</u>						
Balance carried forward:	<u>18,052</u>								

Paid in advance for the following items: **£1,543 as at 3/6/19**
 DBS check credits (This amount varies from day to day)
 ID card credits
 Oyster card credits
 Rent deposit
 Office key fobs deposit
 Postage credit
 SAFE Online Training