

This report covers the period 1-30 April

Current Year (2018/19)			Previous years				
Actual		Forecast to year end	Subject to audit				
This month	Year to date		2017/18	2016/17	2015/16	2014/15	2013/14
£	£	£	£	£	£	£	£
Cash at bank brought forward:	5,132	5,132					
LBH grant:	29,340	117,359					
Interest:	0	39					
Corporation Tax refund:	0	0					
Corporation Tax refund - interest:	0	0					
Other income:	0	250					
Total cash balance:	34,471	122,780	124,150	125,117	125,923	138,663	126,544
Expenditure:							
<i>Costs of management:</i>	3,331	3,331					
<i>Administration</i>							
Audit & accountancy advice	1,793	26,773	1,368	1,310	1,284	1,284	2,184
Business insurance	0	245	486	371	360	360	330
IT equipment/services (incl. photocopier rental)	0	1,454	1,168	2,815	971	2,631	2,610
Mileage	0	0	1,290	1,116	1,523	977	504
Mobile telephone Services	0	0	135	177	291	599	473
Office expenses	0	1,100	1,887	2,038	2,318	1,919	3,187
Office telephone services	3	1,750	204	210	211	332	321
Rent	0	0	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)	1,440	17,280	0	0	0	5	1,460
Travel (excl mileage) and subsistence	0	0	1,648	1,861	1,750	945	1,614
Website & email	0	0	474	757	882	685	415
<i>Payroll</i>							
Fees and salaries	80	2,200	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution	0	2,000	184	0	0	1,675	2,680
Payroll administration	16	203	1,368	1,368	1,971	2,440	1,829
<i>Taxation and regulation</i>							
Employer's NICs	0	0	6,192	6,582	5,877	7,135	5,949
Corporation Tax	0	6,307	0	1,072	0	1,861	0
Statutory fees	0	0	13	13	13	13	13
Cost of Data Protection	0	13	2,790	35	35	Not shown	Not shown
<i>Costs of volunteering:</i>	108	108					
<i>Out of pocket expenses</i>							
Mileage	0	0	0	53	212	337	207
Office expenses	0	0	0	0	5	57	55
Travel (excl mileage) and subsistence	0	0	298	411	598	582	547
<i>Publicity</i>							
Advertising	0	0	20	0	0	0	1,045
Printing – leaflets etc.	0	0	0	0	0	0	431
<i>Recruitment</i>							
DBS checking	0	0	48	96	167	221	632
ID cards	48	150	0	85	30	92	312
Printing – forms etc.	0	0	0	0	0	350	152
<i>Support</i>							
Equipment & Supplies	0	0	204	204	288	742	1,094
IT equipment	0	0	0	0	0	0	549
Mobile phones	60	60	0	0	600	990	436

Continued...	Current Year (2018/19)			Previous years				
	Actual		Forecast to year end	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date						
				Subject to audit				
Costs of training & development:	0	0						
Accommodation	0	0	0	1,028	984	0	254	300
Mileage	0	0	0	0	0	0	0	29
Office expenses	0	0	0	0	0	0	Not shown	Not shown
Publications	0	0	0	0	0	0	0	420
Trainers' fees	0	0	1,250	0	0	0	0	463
Training courses	0	0	0	395	314	545	185	39
Travel (excl mileage) and subsistence	0	0	0	0	0	175	89	651
Costs of public consultation and events:	0	0						
Accommodation	0	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	0	0	0	691
IT software	0	0	0	0	0	0	0	299
Mileage	0	0	0	0	0	0	0	39
Office expenses	0	0	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	0	396	1,589	710	1,030
Commissioned support	0	0	0	250	268	0	0	150
Travel and subsistence	0	0	0	7	0	112	57	825
TOTAL EXPENDITURE				<u>121,246</u>	<u>124,437</u>	<u>119,349</u>	<u>137,619</u>	<u>117,616</u>
This month:	3,439							
Overall expenditure this year to date:		0						
Forecast for full year:			0					
Brought forward from 2017/18:								
Income	0		2,500					
Expenditure	4,641		4,727					
Forecast year end position:			120,553					
Balance carried forward:	26,391			2,904	680	6,574	930	

Paid in advance for the following items: DBS check credits ID card credits Oyster card credits Rent deposit Office key fobs deposit Postage credit SAFE Online Training	1,726 As at 30/4/18 (This amount varies from day to day)
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