

<p>Discharge medications to be ready and completed earlier on the day of discharge</p>	<ul style="list-style-type: none"> Ward doctors (FY1s) to complete and sign off medication prescriptions as ready to be screen and dispensed by ward Pharmacist 	<p>Ward transcriber now available as a pharmacy service to help doctors encode patient's medication on the Medway</p> <p>Doctor's screening and signing off prescriptions and sent to Pharmacy 24 hours before discharge.</p>	<p>Ward Consultants/ Registrars Ward Pharmacist</p>	<p>October 2015</p>	<p>Ongoing (Barriers noted due to short staffing on the medical side)</p>
<p>Comprehensive hospital discharge summary to be provided including any medication changes on discharge either to care homes or the patient's own homes.</p>	<ul style="list-style-type: none"> Care home transfer letters to contain concise assessments of patient's needs and any changes on the medication regime 	<p>Transfer letters completed prior to transfer of patient care to their care homes.</p> <p>District Nurse involvement if required.</p> <p>Medications explained to patient on the day of their discharge and any changes made.</p>	<p>SR Fleming SR Zarsadias Nurse in charge of shift</p>	<p>October 2015</p>	<p>completed</p>

Comprehensive handover of patient when transferring to departure lounge	<ul style="list-style-type: none"> Nurse-to-nurse handover prior to transfer to departure lounge 	<p>Handovers taking place before transfers.</p> <p>Next of kin informed of patient transfer to departure lounge.</p> <p>Next of kin contact number available to staff in departure lounge when required.</p>	Nurse-in-charge of shift	October 2015	completed
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Action Plan produced by:

SSR Arlene Yusi

The action plan will be monitored and updated on a quarterly basis