

MINUTES

of a meeting of the Management Board
26 June 2018 (11:20am-12:05pm)

Present:

Directors:

Anne-Marie Dean, Chairman
Ian Buckmaster, Company Secretary

Members Jenny Gregory, Dildar Khan, Helena Cowin, Di Old, Val Perry, Vivien Saxby and Ron Wright.

Apologies were received for the absence of: Hemant Patel (Director), Mary Bell, Carol Dennis, Carole Howard, Dawn Ladbroke, Emma Lexton, Bev Markham, Diane Meid and Jennifer Smith

All resolutions were passed unanimously

351 MINUTES OF LAST MEETING

The minutes of meeting of the Board held on 29 May 2018 were confirmed as a correct record and the Chairman was authorised to sign them.

352 DECLARATIONS OF INTEREST

There were no new declarations of interest in business before the meeting.

353 OUTSTANDING ACTIONS

Action item 41 – 16/2/16 The Company Secretary reported that interviews for the second phase of the survey had now been completed and the data was being written up; the Council had asked for a third phase to be undertaken and this was in hand.

Action item 43 – 13/12/16 The Chairman reported the STP was now known as the East London Health Care Partnership (ELHCP). A new newsletter was being published regularly and would, in future, be sent to all members through Keeping You In Touch. It was agreed that this action was now complete.

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- Action item 45 – 13/12/16 The Locality Development project was currently on hold. There had been little buy-in to the scheme by Havering GPs, who were key to its success. An alliance of provider organisations had been set up to get providers working more closely together. The Chairman observed that she had encouraged the Alliance to establish good governance arrangements.
- Action item 47 – 14/2/16 An issue remained with patients who required discharge to NHS-funded care (social care was understood to be coping with demand). It was agreed that a Fol request be made to BHRUT for number of patients in 2017/18 whose stay was prolonged as a result of needing to find accommodation for them, on how many occasions beds were unavailable at Queen's Hospital and how many patients were re-admitted within 7 days of discharge.
- Action item 48 – 25/6/17 The Report on Services for People with Visual Impairment had now been published and well-received. The item was now closed.
- Action item 50 – 6/3/18 BHRUT were no longer pursuing the Red Bag scheme as there was no funding for it. It was agreed to remove the item from the schedule.
- Action item 51 – 6/3/18 It was noted that all actions on GDPR had now been completed, other than deletion/destruction of spent data, which was in hand.
- Action item 53 – 29/5/18 The Working Group would shortly be meeting the Company Secretary to begin the review of governance.

354 CHAIRMAN'S REPORT

The Chairman had nothing to report.

355 FINANCE REPORT

The Company Secretary submitted the Finance Report for May 2018. £9,085 had been spent on Healthwatch activity (including residual spending from 2017/18).

There were no issues arising.

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356 ACCIDENT & EMERGENCY DEPARTMENT (A&E), QUEEN'S HOSPITAL

Mr Wright reported that the arrangements for dealing people arriving at Queen's Hospital's A&E were continuing to evolve. An initial assessment procedure had recently been implemented, called "rafting", whereby, on arrival, patients were assessed as to whether they should be booked into A&E or referred for attention in the GP centre. It was expected that, overall, this would lead to people receiving appropriate attention more promptly; it would divert people who were calling at A&E simply because they could not get an immediate appointment with their own GP.

It was noted that the report on the Enter & View visits to A&E was still awaiting clearance by BHRUT.

Chairman
11 September 2018