

**HAVING HEALTHWATCH C.I.C.**  
**(‘the Company’)**  
**Company Number: 08416383**

**Notice of Annual General Meeting**

**NOTICE IS HEREBY GIVEN THAT** the 2020 Annual General Meeting of the Company will be held by Zoom video conference<sup>1</sup> on **30 June 2020 at the conclusion of the Board Meeting beginning at 10.30am** to consider and, if deemed fit, to approve the following resolutions, all of which are being proposed as ordinary resolutions:

1. To approve the minutes of the 2019 Annual General Meeting held on 25 June 2019 as a correct record and to authorise the Chairman to sign them.
2. To receive the statement of the accountants concerning the financial affairs of the Company and to approve the recommendation of the directors that the accounts be approved.
3. To affirm the appointment of Messrs Sharman Fielding as accountants of the Company, until the conclusion of the next general meeting of the Company at which accounts are laid before members.
4. To note that Carol Dennis, Jenny Gregory and Val Perry have been elected unopposed as members of the Governance Committee, and that the Committee has co-opted Dawn Ladbrook and Di Old to complete the membership of the Committee.
5. To note that Hemant Patel has resigned as a director of the Company with effect from the conclusion of this Annual General Meeting. Mr Patel has been a director since March 2013. The remaining directors are considering, with the Governance Committee, what arrangements are required to appoint a successor or successors to Mr Patel.
6. To receive, consider and, if thought fit, approve the Annual Report of Healthwatch Havering for 2019/20 prepared in accordance with *The Matters to be Addressed in Local Healthwatch Annual Reports Directions, 2013*

**Date: 24 June 2020**

**Registered Office: Queen’s Court,  
9-17 Eastern Road, Romford RM1 3NH**

**BY ORDER OF THE BOARD**

**I R Buckmaster  
Company Secretary**

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<sup>1</sup> If you wish to join the meeting, please [click here](https://us02web.zoom.us/j/89497413926), or go to <https://us02web.zoom.us/j/89497413926>

If you prefer to join by telephone call rather than video, dial in to 0203 481 5240 ; when asked for detail, just press the # key until you are told you are in the "waiting room" - you will be admitted as soon as possible.

