

HAVERING HEALTHWATCH LIMITED
Company Number: 08416383

MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON 26 JUNE 2018
At Havering Town Hall, Romford

PRESENT:

Anne-Marie Dean (Chairman and Executive Director) (in the Chair), Ian Buckmaster (Executive Director and Company Secretary), Jenny Gregory, Dildar Khan, Diane Meid (for part of the meeting), Helena Cowin, Di Old, Val Perry, Vivien Saxby and Ron Wright.

Apologies were received for the absence of: Hemant Patel (Director), Mary Bell, Carol Dennis, Carole Howard, Dawn Ladbrook, Emma Lexton, Bev Markham and Jennifer Smith

1 WELCOME

The Chairman welcomed all present.

2 MINUTES

The minutes of the AGM held on 26 June 2017 were approved as a correct record.

The minutes were then signed by the Chairman.

3 ANNUAL ACCOUNTS

The accounts of the Company for the year ended 31 March 2018, together with the reports thereon of the directors and the accountants of the Company, were received. It was noted that there had again been an overspend that had resulted in the use of financial reserves.

There being no objections or questions relating to the Accounts, they were **APPROVED**.

4 ACCOUNTANTS' STATEMENT

The statement of the accountants concerning the financial affairs of the Company was received.

The recommendation of the directors was that the statement be approved.

There being no objections to the statement, it was **APPROVED**.

5 APPOINTMENT OF ACCOUNTANTS

The appointment of Messrs Sharman Fielding as accountants of the Company, until the conclusion of the next general meeting of the Company at which accounts are laid before members, was **CONFIRMED**.

6 ANNUAL REPORT

The draft Annual Report of Healthwatch Havering for 2017/18, prepared in accordance with *The Matters to be Addressed in Local Healthwatch Annual Reports Directions, 2013*, was received.

It was noted that the Annual Report had been prepared in conformity with a template provided by Healthwatch England (HWE) for use by all local Healthwatch organisations. This was part of a growing move by HWE to secure a more consistent image across all Healthwatch activity.

There being no objections to the draft Annual Report as now amended, it was **APPROVED AND ADOPTED** as the Annual Report for publication in accordance with the Directions.

The Chairman thanked all Directors, Staff and Members for their contributions to the work of Healthwatch Havering during the year.

The Chairman remarked that there had been a significant number of Enter & View visits throughout the year. The recent report about events at Gosport Hospital, as a result of which many people had died prematurely underlined the need for regular visits to health and social care facilities to ensure that untoward events could be picked up and reported upon. "Making a difference" was a central purpose of Healthwatch.

The workplan for 2018/19 included encouragement of smoking cessation. An opportunity had recently arisen to begin a programme of such work at the block in which the Healthwatch office was located and steps were being taken with the support of the building's management and Public Health Havering to begin a campaign.

The report on Services for people with a Visual Impairment had recently been published and had been well received. It indicated that the process for such people had not been working as well as it might have, including poor record keeping and it was hoped that the report would be influential in bringing change about.