

HAVERING HEALTHWATCH LIMITED
Company Number: 08416383

MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON 25 JULY 2016
At Havering Town Hall, Romford

PRESENT:

Anne-Marie Dean (Chairman and Executive Director) (in the Chair), Ian Buckmaster (Executive Director and Company Secretary), Carol Denis, Jenny Gregory, Donal Hayes, Carole Howard, Dawn Ladbrook, Bev Markham, Kathleen Meddeman, Diane Meid, Dianne Old, Val Perry, Vivien Saxby and Ron Wright.

Apologies were received for the absence of:

Hemant Patel, Irene Buggle, Christine Ebanks, Iris Fox and Emma Lexton

1 WELCOME

The Chairman welcomed all present.

2 MINUTES

The minutes of the AGM held on 25 June 2015 were approved as a correct record, subject to the inclusion among those present of the names of Bev Markham and Carole Howard.

The minutes were then signed by the Chairman.

3 ANNUAL ACCOUNTS

A draft of the accounts of the Company for the year ended 31 March 2016 were received and noted.

Points of clarification were raised, to which answers were not readily available. It was agreed therefore that consideration of the accounts be deferred for consideration at the next convenient meeting of the Board.

It was noted that the Council's grant (the main source of income) had remained the same since 2013/14. There did not appear scope for seeking any significant increase in it. It was also noted that no pension costs had been incurred in the year but there was a potential liability for workplace pension contributions from 1 April 2017.

4 ACCOUNTANTS' STATEMENT

The statement of the accountants concerning the financial affairs of the Company was not yet available. It was agreed that the statement, when ready, be submitted to the next convenient meeting of the Board for discussion and consideration.

It was also agreed that consideration be then given to points of clarification arising from the accounts.

5 APPOINTMENT OF ACCOUNTANTS

The appointment of accountants of the Company was deferred.

6 ANNUAL REPORT

The draft Annual Report of Healthwatch Havering for 2015/16, prepared in accordance with *The Matters to be Addressed in Local Healthwatch Annual Reports Directions, 2013*, was received.

There being no objections to the draft Annual Report, it was **APPROVED AND ADOPTED** as the Annual Report for publication in accordance with the Directions.

The Chairman thanked all Directors, Staff and Members for their contributions to the work of Healthwatch Havering during the year.

Arising from items in the Annual Report, it was noted that:

1. The Havering CCG was considering the outcome of the survey conducted by Healthwatch Havering in conjunction with the Healthwatch organisations for Barking & Dagenham and Redbridge. One positive consequence was a move towards grouping GP practices in clusters, to share common services in order to improve service delivery.
2. Mary Bell and Dawn Ladbrook had met commissioning staff at the Council and had been invited to participate in the work leading to the re-commissioning of domiciliary care services.