

This report covers the period 1-30 April 2024	Current Year (2024/25)			Previous years										
	Actual		Forecast to year end	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date												
	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Cash at bank brought forward:	13,565													
LBH funding:	29,340	29,340												
Interest:	0	0												
Corporation Tax refund:	0	0												
Corporation Tax refund - interest:	0	0												
Other income:	0	0												
<b>Total cash balance:</b>	<b>42,905</b>	<b>29,340</b>	<b>123,149</b>	<b>123,149</b>	<b>147,401</b>	<b>131,353</b>	<b>132,139</b>	<b>131,290</b>	<b>128,202</b>	<b>124,150</b>	<b>125,117</b>	<b>125,923</b>	<b>138,663</b>	<b>126,544</b>
<b>Expenditure:</b>														
<i>Costs of management:</i>	7,620	7,620		126,610										
<i>Payroll</i>														
Fees and salaries	5,018	5,018	90,000	87,882	88,898	80,924	81,934	80,288	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution	0	0	400	367	367	367	382	367	245	184	0	0	1,675	2,680
Payroll administration	178	178	2,500	2,468	2,245	1,475	2,193	1,973	2,024	2,508	1,368	1,971	2,440	1,829
<i>Administration</i>														
Mileage	137	137	1,200	1,067	1,498	830	69	1,754	745	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence	12	12	1,700	1,650	1,481	1,003	380	1,324	1,646	1,648	1,861	1,750	945	1,614
Rent	1,512	1,512	20,000	19,170	18,492	17,826	17,280	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)	0	0	0	0	0	0	0	0	0	0	0	0	5	1,460
Audit & accountancy advice	92	92	1,100	1,064	1,001	1,001	1,408	1,408	1,408	1,368	1,310	1,284	1,284	2,184
Bank charges	0	0	100	94	102	93	59	71	28	Not shown	Not shown	Not shown	Not shown	Not shown
Business insurance	97	97	1,350	1,265	1,208	1,114	1,086	1,057	537	486	371	360	360	330
IT equipment/services (incl. photocopier rental)	80	80	1,520	954	1,703	3,927	1,651	1,545	878	1,168	2,815	971	2,631	2,610
Mobile telephone Services	14	14	150	144	151	126	79	91	107	135	177	291	599	473
Office expenses	258	258	1,000	1,436	1,540	1,327	1,724	2,723	1,682	1,887	2,038	2,318	1,919	3,187
Office telephone services	0	0	300	256	305	307	310	203	222	204	210	211	332	321
Website & email	221	221	2,000	2,013	1,072	1,038	1,422	830	738	474	757	882	685	415

		Current Year (2024/25)			Previous years										
		Actual		Forecast to											
Continued...		This month	Year to date	year end	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
		£	£	£	£	£	£	£	£	£	£	£	£	£	£
		<b>Costs of management (cont'd):</b>													
<b>Taxation and regulation</b>															
	Employer's NICs	0	0	6,700	6,624	6,946	6,195	4,982	6,254	6,038	6,192	6,582	5,877	7,135	5,949
	Corporation Tax	0	0	1,200	0	0	0	0	0	0	0	1,072	0	1,861	0
	Statutory fees	0	0	13	13	13	28	13	13	38	13	13	13	13	13
	Cost of Data Protection	0	0	150	145	140	140	135	120	839	2,790	35	35	Not shown	Not shown
		<b>Costs of volunteering:</b>													
	<b>Out of pocket expenses</b>	<b>30</b>	<b>30</b>		<b>477</b>										
	Mileage	0	0	0	0	0	0	0	0	0	0	53	212	337	207
	Travel (excl mileage) and subsistence	0	0	0	205	553	310	265	314	148	298	411	598	582	547
	Office expenses	0	0	0	0	84	34	0	0	0	0	0	5	57	55
<b>Publicity</b>															
	Advertising	0	0	0	0	0	0	0	0	0	20	0	0	0	1,045
	Printing – leaflets etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	431
<b>Recruitment</b>															
	DBS checking	30	30	150	0	36	23	12	35	288	48	96	167	221	632
	ID cards	0	0	50	20	0	40	0	0	247	0	85	30	92	312
	Printing – forms etc.	0	0	0	0	0	0	0	0	0	0	0	0	350	152
<b>Support</b>															
	Equipment & Supplies	0	0	250	252	228	186	216	391	156	204	204	288	742	1,094
	IT equipment	0	0	0	0	0	0	0	0	60	0	0	0	0	549
	Mobile phones	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	600	990	436
		<b>Costs of training &amp; development:</b>													
	<b>513</b>	<b>513</b>		<b>1,473</b>											
	Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	29
	Travel (excl mileage) and subsistence	0	0	0	0	0	0	0	0	0	0	0	175	89	651
	Accommodation	513	513	1,500	1,473	1,494	1,553	0	522	1,007	1,028	984	0	254	300
	Office expenses	0	0	0	0	0	0	0	0	0	0	0	0	Not shown	Not shown
	Publications	0	0	0	0	0	0	0	40	0	0	0	0	0	420
	Trainers' fees	0	0	0	0	0	0	0	0	0	0	0	0	0	463
	Training courses	0	0	250	50	50	50	50	50	154	395	314	545	185	39

Continued...	Current Year (2024/25)			Previous years										
	Actual		Forecast to year end	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date												
<i>Costs of public consultation and events:</i>	<u>20</u>	<u>20</u>		231										
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	39
Travel and subsistence	0	0	0	0	0	0	0	889	0	7	0	112	57	825
Accommodation	0	0	150	0	50	0	0	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	372	0	0	0	0	0	0	0	0	691
IT software	20	20	200	231	215	547	551	0	0	0	0	0	0	299
Office expenses	0	0	0	0	0	0	-50	239	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	0	588	0	0	918	402	0	396	1,589	710	1,030
Commissioned support	0	0	0	500	400	0	0	505	384	250	268	0	0	150
<b>TOTAL EXPENDITURE</b>						<u>120,464</u>	<u>117,550</u>	<u>122,923</u>	<u>119,137</u>	<u>122,386</u>	<u>124,437</u>	<u>119,349</u>	<u>137,619</u>	<u>117,616</u>
Transferred to reserves at year end				6,406	1,037	-565	960	1,720	Not shown	Not shown	Not shown	Not shown	Not shown	Not shown
Payments due from 2022/23	872	872	872											
This month:	<u>8,182</u>													
Overall expenditure this year to date:		<u>8,182</u>												
Forecast for full year:			<u>134,805</u>											
Balance carried forward:	<u>33,851</u>													
<b>Average monthly expenditure:</b>		<b>8,182</b>		<b>10,778</b>	<b>10,095</b>	<b>9,266</b>	<b>9,876</b>	<b>10,244</b>	<b>9,928</b>	<b>10,199</b>	<b>10,370</b>	<b>9,946</b>	<b>11,468</b>	<b>9,801</b>

Paid in advance for the following items: **£1,500 as at 30/4/24**  
 (This amount varies from day to day)

- DBS check credits
- ID card credits
- Rent deposit
- Office key fobs deposit
- Postage credit